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25.7.16	25.7.16	26.7.16	27.7.16	27.7.16



## CONSTITUTION OF THE ORGANISATION

Voluntary Association For Rural Development  
At:Prafulla Nagar,ward No-12,Po-Baripada,  
State-Odisha



### MEMORANDUM OF ASSOCIATION:

01. Name of the Society:

The name of the society shall be "Voluntary Association For Rural Development"

02. (a) The Registered office of the society shall be located At-Prafulla Nagar,W.No-12,Po-Baripad, Dist-Mayurbhanj,Odisha and may be shifted to any other place and when necessary .

(b) The area of operation shall be in the district of Mayurbhanj for the present and shall cover the entire state of Odisha and other parts of India in course of time.

(c) Beneficiary:-The benefits of the Society shall be open to all irrespective of cast,creed or religion.

03. Aims and objects of the Society:

The aims and objects of the Society are as follows:

- To create a new awakening in the farming community to play its due role in all round development of the country by developing agriculture and feed production, animal husbandry and social forestry etc . being the king pin of our national economy.
- To spread knowledge among the people on all subjects, related to their all round welfare and development in popular and attractive manner .
- To integrate the indigenous knowledge and workers in to the formal systems.
- To design of new health systems like linking nutrition,water,housing,agriculture,environment population education and sanitation.
- To provide technological packages,consistent with the integrated activities based on local skills and techniques,materials and involving inventions and the introduction of appropriate technology / informations from outside the village.
- Encourage experiments in new forms of community life with the objectives of posting to tolerance a questioning our own attitudes.

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*[Signature]*  
Secretary  
VARD-Voluntary  
Association for Rural Dev  
Baripada, Mayurbhani

- g. To provide opportunities for the people of different communities to come together in an atmosphere of constructive work and by working, living together to learn about one another's backgrounds and beliefs and achieve an understanding and acceptance of one another's differences.
- h. To undertake and assist in emergency relief work for victims of flood, fire, famine, earthquake, and other disasters which impede development.
  - i. To assist industrial and vocational training centres and production projects such as
  - ii. craft schools, weaving centres, cottage industry projects, handicrafts, and other means of self help.
- j. To co-operate with voluntary agencies, the central and state govt. in projects and programmes contributing social, economic, industrial and agricultural development of the country.
- k. To initiate public discussions on a subject of public interest and to represent to Govt. semi Govt. and other civic authorities on matters relating to individuals, groups and society as a whole.
- l. To organise or to help to organize training courses, workshops, seminars, consultancy services, and exhibitions, in related to the programmes mentioned above.
- m. To undertake and provide for the publication of books, periodicals, journal, monographs, research paper etc. through research and evaluations studied in furtherance of the objectives of the society.
- n. To establish and maintain children's homes, orphanages, for the maintenance and for welfare of the most needy women and unwanted children in the society.
- o. To undertake such activities which relevant fulfill the objectives of the society.
- p. To promote small farming.
- q. **Education:-**
  - i) To provide Adult Education for the rural people and develop their skill and economic strength.
  - ii) To undertake Computer Education for the poor people to promote them in advance stage.
  - iii) To undertake Non formal education center in rural and urban areas for the children six to fourteen years..
  - iv) To provide Special Education for ST, SC & orphanage children who help Govt. in implementing various Govt. Education scheme.
  - v) Conduct research study, survey etc. when necessary for promotion of the human rights of the excluded communities.



*Approved by - how*



Baripada Keshava Community  
 27/7/16

*Secretary*  
 VARD-Voluntary  
 Association for Rural Dev.  
 Baripada, Mayurbhanj



r. Health:-

- i) To under take Health Camp in rural & urban area such as eye camp , immunization camp and free health check-up camp.
- ii) To under take programmes to rise public awareness on drug abuse,H.I.V. Aids etc.
- iii) To provide Road Safety measures for general public and manage Road Accident Help Line to give a better support for road accident victims.
- iv) To help Govt. in implementing various health oriented training programme as and when required.

s. Relief of the poor:-

- i) To provide relief to the poor people those who are victims in natural disaster such as Flood, Fire & cyclone etc.
- ii) To provide relief of Rural poor people those who are suffering from winter, those who have no shelter.

t) Community Development:-

- i) To encourage women to organize SHG groups in their respective areas and linkage them with financial institutions.
- ii) To enrich personal life of the members,workers and volunteer of the society.

We the undersigned are desirous of forming a society under the societies of registration Act of 1860 in pursuance of this memorandum of Association.

EXECUTIVE BODY:-

Name/Address	Designation	Occupation	Signature
1. Priyambada Mohanty . At-podastia, Po-Baripada, Dist-Mayurbhanj	chairman	Social work	<i>Priyambada Mohanty</i>

*Approved Bye-havi*



Certified to be true copy  
*Pradiptra Keshone Samantam*  
 Date: *27/1/16*  
 Authorised under section 60,  
 Act. 1 of 1872

*[Signature]*  
 Secretary  
 VARD-Voluntary  
 Association for Rural Dev.  
 Baripada, Mayurbhanj



- 2. Subodha kumar Mishra.  
At-Prafulla Nagar, W.no-12  
Po-Baripada, Dist-Mayurbhanj.
- 3. Kishore Kumar Kar (Advocate)  
At-Baghra Road, Po-Baripada,  
Dist-Mayurbhanj.
- 4. Chitta Ranjan Behera.  
At-Baghra Road, Po-Baripada,  
Dist:-Mayurbhanj.
- 5. Jayanti Mohanty.  
At-Sungadia, PO-Baripada,  
Dist-Mayurbhanj.
- 6. Jyotsna Naik  
At-Sun Gadia, Po-Baripada,  
Dist-Mayurbhanj.
- 7. Debendra Kumar Nanda.  
At-Ghata Ghar Shahi  
Po-Raj Nilgiri, Dist-Balasore.

Secretary Social work

*Subodha Kumar Mishra*

Vice-Chairman Advocate

*Kishore Kumar Kar*

Member Service

*Chittaranjan Behera*

Member Social Work

*Jayanti Mohanty*

Member Business

*Jyotsna Naik*

Treasurer Advocate

*Debendra Kumar Nanda*

GENERAL BODY:-

We the undersigned are desirous to forming a society namely "VOLUNTARY ASSOCIATION FOR RURAL DEVELOPMENT" in pursuance of this Memorandum of Association and we believe that the facts stated above are true to the best of our knowledge.

Sl.No-	Name/Address	Designation	Occupation	Signature
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- 1. Janaki Patra.  
At-Baripada, Ward No.-12  
Po-Baripada, Dist- Mayurbhanj.

*Janaki Patra*

*Approved by...*



Certified to be true copy  
*L. Sadapal Kishore Bhowmik*  
 Date...  
 Record Keeper  
 Authorized under section 75,  
 Act. 1 of 1957

*[Signature]*  
 Secretary  
 VARD-Voluntary  
 Association for Rural Dev.  
 Baripada, Mayurbhanj



- 2. Haripriya Mishra. Social Work *Haripriya Mishra*  
At-Tulasi Choura, Po-Baripada  
Dist-Mayurbhanj.
- 3. Smt.Chandana Behera Member Social Work *Chandana Behera*  
At-Baghra Road ,Po-Baripada,  
Dist-Mayurbhanj.
- 4. Smt.Bishnupriya Tripathy, Member Service *Bishnupriya Tripathy*  
At-Nagpal,Po-Udala  
Dist-Mayurbhanj.
- 5. Basanti Dixit. Member Social Work *Basanti Dixit*  
At-Bagdiha,po-Baripada,  
Dist-Mayurbhanj.
- 6. Anita Mohapatra, Member Social Work *Anita Mohapatra*  
At-Shripad Ganj, Po-Baripada,  
Dist-Mayurbhanj.
- 7. Basanti Mohapatra Member Social Work *Basanti Mohapatra*  
At-Mendhakhai, Po-Udala,  
Dist-Mayurbhanj.
- 8. Ashok Kumar Patra. Member Social Work *Ashok Ku Patra*  
At-Panda Shahi, Po-Baripada,  
Dist-Mayurbhanj.
- 9. Harish Chandra Parida. Member Service *Harish chandria Parida*  
At-Deulashahi, Po-Baripada,  
Dist-Mayurbhanj.
- 10. Susil Kumar Padhiari Member Service *Susil Ku Padhiari*  
At-Dhipashahi, Po-Baripada,  
Dist. Mayurbhanj

SIGNATURE OF WITNESS:-

- 1- *Smt. Basanti Lata Nanda*
- 2- *Sujay Kumar Dubey*

*Approved By:-*



Certified to be true copy  
*f. Basanti Kishore Samantary*  
 Date: *27/1/16*  
 Authorised under section 70.

*Signature*  
 Secretary  
 VARD-voluntary  
 Association for Rural Dev  
 Baripada, Mayurbhani



Rules and Regulation :-

- 01. Interpretation : In these are rules and regulations.
- a. Society : Shall mean Voluntary Association for Rural Development.
- b. Executive Committee: shall be the Executive committee to which the management of Society is entrusted
- c. Year : shall mean the calendar year i.e. from 1<sup>st</sup> April to 31<sup>st</sup> March.
- d. Member : Shall mean organisation, reregistered or not, which is a member of the society, and which has paid its contribution for the current calander year.
- e. Members : These shall be following classes of members of the society.
- f. Ordinary members : Any citizen who agree with the aims and objects of the society and enrolled himself/herself as a members of the society.
- g. Advisory committee : The shall be an advisory committee, consisting of eminent persons in the field of agriculture, health, population, education, nutrition, environment, rural development etc. to render advice to the programme from time to time.
- 1. Any such person organization or group can become a member of the society through the following procedure.
  - i. The person/organisation or group shall formally apply for membership in writing and agrees to abide by the rules and regulation of the society.
  - ii. The executive committee shall consider this application and his decision in the matter shall be final
  - iii. An individual/person or members organization shall pay the annual subscription for the current calander year in full within one month being admitted to membership and subsequently within one month of the beginning of the next financial year.
- j. The rules of subscription shall from time to time to be determined or revised by the Executive p-6

*Approved Bye-law*



Certified to be true copy  
*Pradip Kumar Komarotam*  
Date...  
Record Keep...  
Authorized under section 76.  
Act. 1 of 1872

*[Signature]*  
Secretary  
VARD-Voluntary  
Association for Rural Dev.  
Baripada, Mayurbhanj

committee as and when circumstances indicate a revision.  
For the time being ,however the subscription shall be as under.

Member organisation : Rs 1000.00 per year.

Individual Members : Rs 500.00 per year.



- o. Membership of the society shall case through the following procedure.  
Through Voluntary regination by means of a letter received and accepted by the Executive Committee.  
By failure to pay in full annual subscription within one month beginning of the financial year.

Through the decision of the Executive committee for removal of membership, which can be For the following reasoned.

In the absence of the member organization ceases to exist as a group or an individual member does leaves the area or ceases to work within the rural poor.

Through any action or policy which is the eyes of the executive committee does against the object of the society.

Trough any other valid reason as declared by the executive committee which could /would make the continued association of that individual member organization or group detrimental to the good name of the programmes of the society.

The society fully respects the freedom of the individual members and member organization and not interfere in their internal affairs of finance.

03. GENERAL MEETINGS :

a. The annual general meeting of the society shall be held within 3 (three months of closing of the financial year).

b. The quorum at a general meeting shall be 5 (five) members.

04. The power of the society gathered in annual general meeting.

a. The society shall normally held its meeting quarterly.

b. The annual general meeting of the society shall be held within three months of the closing of the financial year.

05. Power of the society gathered in the annual general meeting:- page-7

a. Power of the society gathered in the annual general it shall have the over all supervision of the

*Approved By C-Gen*



Certified to be true copy  
*Dadipata Kishore Samant*  
Date: *27/7/16*  
Record Keeper  
Authorized under section 70,  
Act. 1 of 1872

*[Signature]*  
Secretary  
VARD-Voluntary  
Association for Rural Dev.  
Baripada, Mayurbhani



Society and its activities.

- b. It shall receive an annual report drawn up in the name of the executive committee on the activities of the society undertaken in the course of the past year.
- c. It shall accept and pass the audited accounts and balance sheet of the society, prepared on behalf of the executive committee.
- d. It shall appoint auditors for the subsequent year and fix up their remuneration.
- e. It shall elect a new-executive committee from a penal of names prepared by the outgoing executive committee.
- f. It may give policy directives to the executive committee.

06. Members of the executive committee.

- a. The total membership of the executive committee at any given time shall not be more than seven members.
- b. If the membership of the executive committee fall below seven the executive committee shall accept members amongst the general membership of the society.
- c. Appointment to membership of the executive committee shall be done in the following manner.
  - i. Prior to annual general meeting, the out going executive committee shall propose a penal of names of the individual members who have taken active part in the activities members of the society during the year their decision as to whom to include or not to include in this penal shall be final.
  - ii. At the annual general meeting, the members shall elect from this penal maximum seven members who will contribute the next executive committee.
- d. The new executive committee, at its first meeting after the annual general meeting shall elect from amongst its members the chairman, the vice-chairman and other office bearers.

It may also accept more members so as to constitute and executive committee to seven members.

*Approved By - [Signature]*

*[Signature]*  
 Secretary  
 VARD-Voluntary  
 Association for Rural Dev.  
 Baripada, Mayurbhani



*[Handwritten signature]*





Members of the outgoing executive committee can be re-elected by general meeting and within the executive committee they can be re-elected as office bearers of the society.

07. Powers and duties of the office bearers shall be as follows:-

- a. The chairman and vice-chairman shall preside at the meeting of the society or executive committee and conduct the business of the meeting.
- b. The Secretary and the Joint –secretary shall be in consultation with convenor
  - i. Call the meeting or the society or executive committee, and keep the minutes there of the circulate the letter amongst the members.
  - ii. Carry on the correspondence with and others on behalf of the society or the chairman.
  - iii. Look after the daily administrative of the society and its programmes and also take care of the proper administration of the property of the society.
- c. The Treasurer shall.
  - i. Keep accounts of the society and receive the payments and makes disbursements.
  - ii. In co-operation with the chairman and Secretary operates the Bank accounts of the society.
- d. Members of the Executive shall
  - i. Regularly attend the meeting of the executive committee and of the society and assist the office bearers through their counsel and advise.
  - ii. In other ways promote the growth programmes and welfare of the society.

08. Meeting of the executive Committee

- a. The executive committee shall meet at least three times a year one of the meetings taken place prior to the annual general meeting and for conducting business as described else where in these rules and regulation.
- b. The chairman can call special meeting of the executive committee when they need arises.
- c. A two weeks notice shall be given for holding a meeting a meeting of the executive committee indicating the venue, time and agenda of the meeting.

d. The quorum at a meeting of the executive committee shall be five members.

*Approved By*



Certified to be true copy  
*Radhika Kishore Banantary*  
 Date *23/11/16*  
 Record Keeper  
 Authorised under section 70.

*[Signature]*  
 Secretary  
 VARD-Vountary  
 Association for Rural De  
 Baripada, Mayurbhani



- 8. Decision shall be normally taken through consensus. If however no consensus can be reached the chairman with the assistance of the Vice-chairman shall take the decision.
- 9. The executive committee may from time to time draft rules for the proper conduct of the business and programme of the society and change such rule as and when need arises.
  - b) Employees of the society shall be appointed by the chairman of the executive committee and letter shall decide on the remuneration and drawn up personale rules with conditions of employements.
- 10. Authorisation of documents:-

All documents , a charge or obligation on the society relating to the acquisition alternation or transfer of the movable or immovable properties shall be executive for and on behalf of the Executive committee by the chairman and the secretary or another member of the executive committee. All such documents shall bear the common seal of the society, which shall be kept in the custody of the secretary in the office of the society.

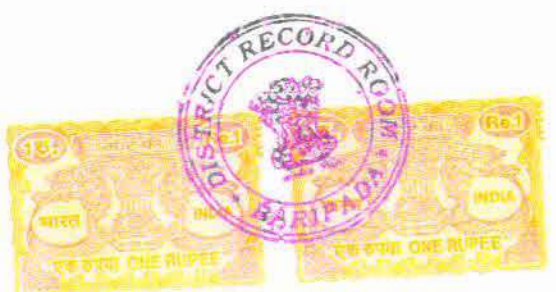
11. Circular/resolution :-

If an urgent problem arises, calling for a quick decision and the executive committee can not be convened the chairman in consultation with the secretary can circulate the matter for consultation amongst the members of the executive committee and 51% of the members consulted agree to the proposed decision in writing, such a resolution shall be valid as any resolution arrived at by consensus in a regular meeting of executive committee ,such action however sould be approved in the next meeting of the executive committee

12. Application of Income of the society:-

- a. The income and property of the society what' so ever when so ever derived, shall be applied to the society towards the promotion of the objects of the society , as set forth in the memorandum of association, and no portion thereof shall be paid by way of dividend, or bonuses donations to the individuals members or member organizations provided that nothing contained here in shall present the payment of the remuneration to employees or members for services and projects under taken on behalf of the society.
- b. Society has power to borrow/raise loans from outside institution/agency.

*Signature* Boye-hu



Certified to be true copy  
*Radipata Kishore Samant*  
 Date: 27/7/16  
 Author: *Radipata Kishore Samant*  
 Act. 1 of 1872

*Signature*  
 Secretary  
 VIARD-Voluntary  
 Association for Rural Dev.  
 Baripada, Mayurbhanj



13. Investment clause :-

The funds of the society shall be Invested in the modes specified under the provision of Sec.13(1)(d)11r.w.s.11(5)of the I.T.Act,1961,as amended from time to time.

14. Accounts:-

The accounts shall be maintained regularly and duly audited by a qualified Chartered Accountant every year ,accounts shall be closed by 31<sup>st</sup> March.

15. Amendment clause :-

Rules & Regulations shall be made which may prove to be repugnan to the provisions of section 2(15),11,12,& 13 & 80G of the I.T. Act,1861,as amended from time to time.Further No Amendment shall be carried out without the prior approval of the Commissioner of Incôme Tax.

16. Utilisation:-

The funds & the income of the society shall be solely utilized for achievement of the objects of the society and no payment shall be made to the society members by way of profit,interest/dividends etc.

17. Irrevocability:-

The society formed shall be irrevocable.

18. Provision of the society as Registration Act.:-

The Society shall observe all the provisions of the Societies Registration Act XXI of 1860 and state rules drafted there under.

19. Any authorized Govt. Officer can inspect the records of the society in any working day.

20. Dissolution clause :-

In the event of dissolution or winding up the society the assets remaining as on the date of dissolution shall under no circumstances be distributed among the members of the managing committee/Govt. body but the same shall be transferred to another society whose objects are similar to those of this society and which enjoys recognition u/s 80G of the I.T.Act.1961.as amended from time to time.

*Approved Bye-lin*



Certified to be true copy  
*Bachchan Prasad Kumar*  
Date *22/11/16* Record No  
Authorised under section

*[Signature]*  
Secretary  
VARD-Voluntary  
Association for Rural Dev  
Baripada, Mayurbhani



21. Certification :-

Certified that the above are a true copy of the rules and regulations of the society.  
 Certified that there is no another society in same name in same locality.

Name	Designation	Occupation	Signature
01. Priyambada Mohanty.	Chairman	Social Work	<i>Priyambada Mohanty</i> Chairman Voluntary Association For Rural Development Baripada, Mayurbhanj
02. Kishore Kumar Kar.	Vice-Chairman	Advocate	<i>Kishore Kumar Kar</i> Vice-Chairman VARD-Voluntary Association for Rural Dev. Baripada, Mayurbhanj
03. Subodha Ku. Mishra.	Secretary	Social Work	<i>Subodha Kum Mishra</i> Secretary VARD-Voluntary Association for Rural Dev. Baripada, Mayurbhani



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Approved By - *Boyc-han* 27/7/16

Certified to be true copy  
*Radipat Kishore Samant*  
 Date: 27/7/16  
 Record Room  
 Authorised under section 76,  
 Act. 1 of 1872

Performed by - *Manasi mandani mahanty*

*Secretary*  
 Secretary  
 VARD-Voluntary  
 Association for Rural Dev.  
 Baripada, Mayurbhani